

## **North Phoenix Preparatory Homework Club**

Registration for Homework Club is paid on a yearly basis and must be paid before attending homework club.

Homework Club is held in room 501. Parents may sign their scholar out from homework club anytime during the hours of homework club operation.

**When arriving to pick up your student, wait at the Prep academic entrance (same as drop off) for someone to open the door for you. The homework club room will have a sign in the window. In the event you are not noticed at the door please call 602-343-0642 to alert the Homework club monitor of your presence.**

Homework Club is a place for North Phoenix Prep students to complete homework, receive peer tutoring, or quietly socialize in a structured, supervised environment. The program runs every school day beginning immediately after the school through 5:30 pm, with the exception of noted half-days. Make sure to consult the monthly calendar.

**A charge of \$1.00 per minute will be incurred for late pick-ups (after 5:30 pm)**

**NO EXCEPTIONS**

**Please note: All students who are not enrolled in an extra-curricular activity or Homework Club need to be off campus no later than 15 minutes after the last bell. (3:40pm on regular days, 2:25pm on early release days, 12:55 on half days)**

### **How the program works.**

Homework Club is open to students in grades 7 – 12.

**Students must be registered, and tuition must be paid before attending homework club.**

Once you register and receive a confirmation email, print the confirmation and have your student bring it to the first day of Homework Club for the quarter. *This will be two confirmations for the first time your student attends homework club, registration and tuition confirmation.* Your student must give these to the teacher monitor.

Upon dismissal at the end of the day, students will have about 10 minutes after their last class to gather their belongings, have a snack and proceed to the Homework Club room (501) where they will sign in.

If students have clubs or need to attend tutoring with a teacher directly after school (prior to the start of Homework Club) they may sign into Homework Club once they are finished. They will need to provide a pass from the teacher to the homework club monitor.

If students have an athletic practice that begins late (after the start of Homework Club) they must sign into Homework Club and then sign- out to attend practice.

Parents are responsible for instructing their children which days they should attend Homework Club. North Phoenix Prep (NPX) does not accept responsibility for registered students until they sign into Homework Club. Once they sign in, NPX will be responsible for them until parents pick them up and sign them out, or until they sign- out for athletic practice.

The Homework Club teachers reserve the right to dismiss a student for any reason. Unruly, or disrespectful behavior will not be tolerated. Parents will be contacted in the event their student needs to be dismissed. It is imperative that parental contact information is accurate in the student information system. Any updates/changes to parent contacts needs to be reported to the office manager immediately. If a parent cannot be reached within 30 minutes, child welfare authorities will be notified.

#### Additional information about Homework Club

- Homework Club is not a tutoring service. Monitors can answer the occasional question but will not be available to work with individual students for extended periods. Students who require individual tutoring should make arrangements with their teachers.
- Homework Club monitors assume that students will work independently on their homework, and that once homework is finished, they may read appropriate selections, work ahead, draw, et cetera. Monitors will not be checking to see that each student has finished his/her homework; completing homework is each student' responsibility.
- Parents do not need to communicate to us which days their children will attend; this will be monitored through the registration portal. Students may not attend additional days other than what tuition is paid for. Additional days must be paid at the single day rate. Pro-rating and refunds are not available.
- Cell phone use is restricted during homework club as is during the normal school day. Students may not use their phones for research purposes, or as calculators. Cell phones must remain put away (in backpacks) for the duration of homework club.